Mental Health and Learning Disabilities Committee

Minutes of the Mental Health and Learning Disabilities Committee, held on Thursday 16th August 2012, in the Boardroom, Mamhilad House

Present:
Sue Kent - Chair
Prof Helen Houston - Independent Member – University
Wendy Bourton - Independent Member – Third Sector

In Attendance:
Joanne Absalom - Director of Primary, Community and Mental Health Services
Dr Danny Antebi - Divisional Director, Mental Health and Learning Disabilities
Dr Chris O’Connor - Clinical Director, Learning Disabilities Directorate
Bryony Codd - Head of Corporate Governance (Secretariat)
David Jenkins - Chair, Aneurin Bevan Health Board
Alison Lewis - Divisional Nurse, Mental Health and Learning Disabilities
Sian Millar - General Manager, Family Services and Therapies
Judith Paget - Director of Planning and Operations
Steven Harding - Assistant Director - Informatics

Apologies:
Jane Carroll - Independent Member
Peter Sampson - Independent Member – Community
Gary Hicks - General Manager, Mental Health and Learning Disabilities
Dr John Holland - Primary Care Clinical Director
David Williams - Consultant Child Psychiatrist

MHC 2806/01 Welcome and Introductions

Sue Kent welcomed members to the meeting, in particular Steven Harding.
Mental Health and Learning Disabilities Committee  
Thursday 16th August 2012  
Agenda Item: 1.3

MHC 1608/02 Minutes of the Meeting held on the 19th April 2012

The minutes were approved as an accurate record of the meeting held on the 28th June 2012, with the following amendments:

Page 8, reference MHC 2806/10
The following paragraph to be removed:
Helen Houston stated that work had been undertaken with the University of Glamorgan to support people with learning disabilities to become researchers. Chris O’Connor agreed to discuss research agenda with Sue Bale.

And replaced with:

Chris O’Connor stated that following a successful recent workshop for people with a Learning Disability jointly facilitated by Aneurin Bevan Health Board, the University of Glamorgan and Involving People it had been agreed that a Learning Disability research agenda would be established in South East Wales. This would include people with a Learning Disability being part of research teams. Helen Houston suggested that Chris made links with Sue Bale who may be able to support the initiative as it may be possible to consider the research as a NISCHR "pathway to portfolio" project.

MHC 1608/03 Action Log

The Committee noted the updates received as part of the Action Sheet and agreed that a number of the actions had been completed or were included as an item on the agenda. The following further update was noted by the Committee:

MHC 2806/07 Mental Health Performance Report: It was agreed that the findings of the Information Governance Review would be reported to the December meeting.

It was confirmed that a meeting had been scheduled to look at the triggers and checking of epex when an unaccompanied child presented at A&E and an update would be provided to the Committee in October. **Action: H. Houston/S. Millar**

MHC 2806/09 Regional Approach to CAMHS: Judith Paget confirmed that Mark Dickinson Director of Planning, Public Health Wales, was the lead and an update would be requested and circulated to members of the Committee. **Action: J. Paget**
MHC 2806/10 Together for Mental Health: The Mental Health Strategy for Wales: Joanne Absalom confirmed that the Committee’s comments had been included in the Partnership Board’s response which had been submitted to the Welsh Government. It was agreed that a copy of the final response would be circulated. **Action: J. Absalom**

MHC 1608/04 Matters Arising

MHC 2806/07: Chris O’Connor confirmed that two medics within learning disabilities remained on long term sick and an advert had been published for a locum psychiatrist.

MHC 2806/11: Joanne Absalom stated that the draft Accountability Agreement had been sent to the two other Health Boards for comment, and it would then be collated into one overall Agreement by Powys Local Health Board. Sue Kent requested that the Agreement be concluded and signed off by the next meeting of the Committee. **Action: J. Absalom**

MHC 2806/14: It was noted that the Terms of Reference had been agreed for the Mental Health Act Managers Review, which would start in September.

MHC 1608/05 Declarations of Interest

There were no Declarations of Interest relating to the items on the agenda for the meeting.

MHC 1608/06 Information Governance/IT Issues

Sue Kent explained that the committee were becoming increasingly concerned with issues regarding information governance and IT. The Committee were aware of recent steps taken to make improvements, but there remained significant concerns regarding robust IT systems to support Mental Health, particularly with the introduction of the Mental Health Act Measure. The key areas highlighted by the Committee at the previous meeting were:

- Care Treatment Plans
- Connectivity with A&E
- Secure Email
- Medical Records

Subsequently, Steven Harding, Assistant Director of Informatics had been invited to the meeting to discuss these issues. Sue Kent welcomed Steven to the meeting.
Steven Harding explained that, from a national perspective, the Strategy did not include Mental Health until recently. A Senior Project Manager had recently been appointed to develop a specification for community information services and systems, which would include Mental Health. The aim was to deliver that system in two years and work therefore needed to be undertaken in the interim.

Danny Antebi stated that the development of an integrated strategic system for all services was the key in order to deliver what the clinical model would be, which was an integrated Health and Social Care. Sue Kent stated that comments from the Vice Chairs on the development of the Mental Health Strategy included concerns about the lack of IT Support.

Helen Houston asked if the system being developed would be an integrated system for staff and services. Steven Harding explained that it would be a Patient Administration System and should link mental health records and health records.

Steven Harding highlighted that the project was still at the early stages, but that he would report the messages from this Committee back to the Project Lead. Danny Antebi stated that he would be happy to meet with the lead to discuss the issues. **Action: S. Harding**

In relation to Care Treatment Plans, Steven Harding confirmed that adult services were now using a template on the e-pex system which would be rolled out. This also dealt with Phase II and III. Meetings were ongoing to discuss Primary Care issues.

In relation to the A&E System, Steven Harding explained that the Symphony System was the main system used within the A&E Department. In order to access the epex system, which A&E Staff had log in details for, it required them to log on to the system separately, which was quite difficult to navigate if not used regularly. Steven Harding said that he could discuss with the Suppliers of each of the systems if high level patient alerts could be extracted. Danny Antebi commented that there needed to be a way of knowing in Symphony that people had a mental health record.

In relation to the management of medical records, Steven Harding explained that the policy for Health Records includes a requirement for a template to be completed regarding the status of records and these had not been completed for all
teams in Mental Health. In order to fully understand the position, these templates needed to be completed. It was agreed that Judith Paget would discuss this with Chris Meadows and Sian Millar outside of the meeting in order to progress. **Action: J. Paget**

Steven Harding confirmed that the vision was for there to be one single record and a digitised health record supplier had recently been approved. It was explained that this was a long term project over 7/8 years and would start in the acute services. Judith Paget explained that there had been a lot of pre-work undertaken with acute services to ensure that records were ready for digitisation.

It was noted that there was a cultural issue within mental health regarding the importance of recording accurately and in a timely manner on to the epex system and improvements needed to be made in this area. Danny Antebi explained that it was a dispersed community service and the only way of transporting notes to clinics was for staff to take them with them. The records therefore became difficult to track. Steven Harding stated that the complexity and challenges of the mental health services were understood but it was a key issue.

Steven Harding explained that secure email links were available through a GSX account, which would enable secure links to other GSX accounts. It was highlighted that a risk assessment needed to be undertaken when sending patient information, and information governance colleagues would be able to help with this. It was also highlighted that other forms of security were available, such as encrypting documents and password protection. It was agreed that Danny Antebi would inform Steven Harding/Richard Howells of those individuals that required GSX accounts. **Action: D. Antebi**

A summary of this information regarding secure email would also be prepared for circulation to clinicians. **Action: S. Harding**

Steven Harding explained that the future vision was for a true electronic record where all data was captured electronically and which could be accessed anywhere at any time, given the appropriate security. This would be access to a single record for an individual covering all aspects of their care. Aneurin Bevan Health Board were the first in Wales, and an early adopter in the UK, to start this process.
Sue Kent thanked Steven Harding for attending the Committee and for the updates provided. It was agreed that Steven Harding would attend the Committee again in the Spring. **Action: B. Codd**

**MHC 1608/07  Quality Indicators Report**

The Committee received the Quality Indicators Report and Sue Kent commented that there remained concerns regarding Caerphilly, which still had a number of targets not being achieved and a higher level of risk assessments and incidents and asked what action was being undertaken.

Alison Lewis stated that within the Adult Directorate, there had been concerns regarding medical input and leadership in Caerphilly. There had been concerns regarding the community service where the team leader role was crucial and these were now in place in each team. In relation to Older Adult services, the concerns related to the in patient service. A new Ward Manager was now in place on Anwylfan. There were issues regarding the consistency of reporting and risk assessments as to when to commence constant observations but these were being addressed. It was highlighted that there were still environmental issues on Anwylfan Ward.

Sue Kent asked what the Clinical Leadership issues were. Danny Antebi explained that there had been difficulties in recruiting medical staff in Caerphilly and that there had been middle grade doctor vacancies for a number of years. There was only one full time consultant, with the other consultants providing part time support. Discussions had been held with the Medical Director to look at transferring resources to enable an additional full time consultant to be in place in Caerphilly which would help with the leadership issues. A meeting would be taking place with senior clinicians in September to look at the service and pathways.

Helen Houston said that it was reassuring to see the efforts being made to address the issues and asked if the Division could move resource into Caerphilly quicker as it was a deprived area. Danny Antebi agreed to consider this.

Joanne Absalom highlighted that work had been undertaken in Caerphilly, such as redesign and reinvestment in the Crisis Resolution Service and new funding into the assertive outreach service to enable 7 day working as a result of the Homicide review.
David Jenkins asked what action was taken when targets were not being met, particularly in areas such as staff support and development. Alison Lewis explained that there were significant staffing issues in in-patient units, with high levels of sickness and bank use. All directorates were being contacted for a response to low numbers and to set targets and dates for improvement.

It was agreed that future reports would indicate improvement, or otherwise, in performance against targets. **Action: A. Lewis**

Helen Houston commented on the pressure ulcer chart, stating that it was very useful and there had been a great improvement and asked that a message be sent back to the wards to say that the Committee had noted and were pleased with this performance. **Action: A. Lewis**

The Committee noted the Child and Family Psychological Health Directorate Risk Register.

Chris O’Connor presented the Learning Disabilities Quality Indicators Report. Two areas of most concern were highlighted as Twyn Glas, where issues were being addressed, and Homelands, which required further work.

The Committee received and noted the Quality Indicators report.

**MHC 1608/08 Ombudsman’s Report into the Care of Miss B**

Chris O’Connor provided an update in response to the Ombudsman’s Report regarding the care of Miss B and the work undertaken to date in relation to implementing the recommendations.

The Committee noted the report, which would be presented to the Executive Team in September.

**MHC 1608/09 Mental Health Act Measure Update Report**

Danny Antebi provided an update on progress being made with the Mental Health Measure, highlighting that Local Implementation Groups had been established in all localities and that the service model had been agreed.

It was highlighted that work had been undertaken over the past month with practice managers and GPs to provide clarity regarding the space available for staff from PCMHTs to
provide services to their patients, noting that, in some practices the service could not be physically accommodated. It was noted that this process was ongoing.

Sue Kent said that credit and recognition needed to be given to the way in which the Measure had progressed and developed and how people had responded.

**MHC 1608/10**

**HIW Learning Disabilities Review to Llanfrechfa Grange Assessment and Treatment Unit**

Chris O’Connor provided initial feedback from a review undertaken by HIW the previous week. Chris O’Connor stated that it had been a very thorough and comprehensive review and a lot of positive feedback had been received, particularly in relation to how the team worked with service users when they were admitted.

The review also highlighted a number of concerns, particularly in relation to the environment of the special care area, which had been further damaged the previous weekend and was currently closed following the transfer of the patient.

It was noted that HIW would be preparing a more detailed report and that an action plan had been developed to address five immediate actions which had been highlighted.

Danny Antebi stated that the unit was not fit for purpose. Judith Paget confirmed that there were no plans to move from the LGH site in the short term. However, if the case for reprovision of the Assessment and Treatment Unit was prepared from a clinical perspective it could be considered by the Capital Board, noting that it would require submission to the Welsh Government.

Sue Kent commented that the Learning Disabilities accommodation was poor at LGH, particularly the outside areas, and this needed to be looked at and upgraded if it was to stay when the SCCC was built.

It was agreed that this report would be a standing item on the agenda for the Committee. **Action: B. Codd**

**MHC 1608/11**

**Mental Health Act Interim Report**

The Committee received and noted the Mental Health Act Interim report.

**MHC 1608/10**

**Any Other Business**
Sue Kent explained that this was the last Mental Health and Learning Disabilities Committee for Joanne Absalom and, on behalf of members of the Committee, thanked her for all the guidance and support she had provided to the committee and wished her the very best of luck for the future.

Sue Kent also explained that this was the last meeting for Danny Antebi in his role as Divisional Director and thanked him for helping members to understand the complexity of mental health services.

**MHC 2806/16  Date and Time of Next Meeting**

18th October 2012, 10.30am, Boardroom, Mamhilad