Clinical Research Co-ordinating Centre for Wales

CONTRACT NOTICE

Services

Is this contract covered by the Government Procurement Agreement (GPA)?
Yes

SECTION I: CONTRACTING AUTHORITY

Official Name and Address of the Contracting Authority
Organisation:
NAfW WORD

For the attention of:
Michael Bowdery

Address:
Research & Development - Health & Social Care (WORD) National Assembly for Wales
Cathays Park Cardiff

Postal Code:
CF10 3NQ

Country:
GB

Fax:
029 20823997

Electronic mail (e-mail):
Michael.Bowdery@wales.gsi.gov.uk

Internet address (URL):
www.word.wales.gov.uk

Address from which further information can be obtained:
Same as above

Address from which documentation may be obtained:
Same as above

Address to which Tenders/Requests to Participate must be sent:
Same as above

Type of contracting authority:
Central level
SECTION II: OBJECT OF THE CONTRACT

Description

Service Category:
Research and Development

Is it a framework agreement?
No

Title attributed to the contract by the contracting authority:
Research and Development Network Co-ordinating Centre

Description/object of the contract:
The Wales Office of Research and Development for Health and Social Care (WORD) is a Branch of the Strategy Unit in the Health and Social Care Department of the Welsh Assembly Government.

WORD's strategic aims are to:
• ensure that policy and practice in health and social care are underpinned by evidence to improve health and increase the wealth of the nation;
• improve the translation of the findings from basic and applied research into clinical practice;
• improve the recruitment and retention of high calibre professionals in academia, health and social care by promoting an evidence-based culture in policy and practice; and
• work to ensure that research and development in health and social care are of direct benefit to patients, carers and the public.

To support these aims, WORD has commenced the implementation of Welsh Assembly Government's Research and Development Strategy for Wales. The implementation of the strategy will involve the commissioning of a number of thematic and sectoral research networks to bring together academic and service based professionals to address areas of importance in research and development in health and social care.

The first phase of this process consisted of the commissioning of 26 scoping studies to enable groups and organisations to review the state of research and development in their respective areas of interest, build networks and formulate plans for improving the quantity and quality of research and development activity in Wales. The scoping studies will be submitted to WORD at the end of April 2005. Phase 2 of the commissioning of the Research Networks should be completed by July 2005.

The National Assembly for Wales, on behalf of the Welsh Assembly Government, through WORD, now wishes to commission a Clinical Research Co-ordinating Centre for Wales (‘CRCC Cymru’ or ‘the Co-ordinating Centre’). The principal aim of the Co-ordinating Centre will be to develop, co-ordinate and manage the generic support needs of the thematic research networks so that they can increase the quality and quantity of their research activities, and increase their income generating powers from commercial and non-commercial sources.

The key areas of work of the CRCC Cymru will be to:
• establish a central management organisation which includes a high quality clinical trials unit;
• establish and manage a generic research support infrastructure in the NHS in Wales;
• ensure that this supports the needs of thematic research networks; and
• engage with partners, both internal and external to Wales, to enable strategic objectives to be met.

Site or Location

Site or location of works, place of delivery or performance:
Across Wales

NUTS Codes:
• UKL: WALES

Nomenclature

Common Procurement Vocabulary (CPV)
CPV Code: 73000000 - Research and development services and related consultancy services.

Division into lots:
No

Duration of the Contract or Time Limit for Completion
36 months

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

Conditions relating to the contract:

Deposits and guarantees required (if applicable):
The awarding authority reserves the right to request parent company and/or other guarantees of performance and financial liability. Companies expressing an interest should return the following information quoting reference number 219/2004 to: Michael Bowdery, The National Assembly for Wales, Cathays Park, Cardiff, CF10 3NQ

Conditions for Participation Legal Position - means of proof required:
Full name, business address, telephone and fax number.
Address of offices, warehouses, including the office to serve this contract.
Brief details of the company/parent company

Economic and financial capacity - means of proof required:
Copies of the last two years' accounts (audited if Ltd. Company) including profit and loss, balance sheets. A statement of overall turnover of the company, as well as turnover in respect of the services to which the contract relates. Details of the subcontractors expected to be used in relation to this contract. FOR CONSORTIUM
BIDS, INFORMATION MUST BE INCLUDED FOR ALL COMPANIES INVOLVED IN THE EXPRESSION OF INTEREST.

Technical Capacity - means of proof required:
   i) A brief summary of your approach to providing this service for the thematic research networks of Wales.
   ii) Brief details of how you would link this initiative with UK wide developments in the building of infrastructures in research and development of health and social care.
   iii) Brief details of organisation (for example, structure and staffing levels).
   iv) Details of personnel who would work on this contract, a brief synopsis of their experience and qualifications.
   v) Details of any related contracts held in the past 3 years and the value of those contracts
   vi) Name, address and telephone number and contact name of 3 organisations (public or private sector) to whom similar services have been supplied so that references can be sought.
   vii) Details of any subcontractors expected to be used in relation to the contract

Conditions specific to services contracts
Is provision of the service reserved to a specific profession?  
No

Will legal entities be required to state the names and professional qualifications of the personnel responsible for the execution of the contract?:
Yes

SECTION IV: PROCEDURE
Type of Procedure:  
Restricted

Have candidates already been selected?  
No

Envisaged number of suppliers which will be invited to tender (when applicable)  
Minimum: 5  
Maximum: 8

Award Criteria:  
The most economically advantageous tender in terms of:  
Criteria as stated in contract documents

Administrative Information

Reference number attributed to the file by the contracting authority:  
219/2004
Conditions for obtaining contract document and additional documents: Time-limit for receipt of tenders or requests to participate:
09/ 05/ 2005

Estimated dispatch date of invitations to selected candidates:
07/ 06/ 2005

Languages
EN - English

Other Language(s):
English and Welsh

Minimum time frame during which the tenderer must maintain its tender
90 days

SECTION VI: OTHER INFORMATION
Is this notice a non-mandatory one?
No

Does the contract relate to a Project/Programme financed by EU-funds?
No